



REQUEST FOR PROPOSAL [RFP] FOR

“Disposal of ATM Machines & Passbook Updation
Machines(PUM) under Canara Bank Circle Office Manipal “

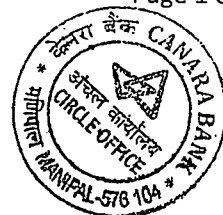
[This RFP is limited to Vendors Empanelled by Canara Bank for
Disposal of E-Waste].

Issued By: Canara Bank
T M Section
MANIPAL

Address : MANIPAL CIRCLE OFFICE, HEAD OFFICE ANNEX BUILDING,
MANIPAL-576104, KARNATAKA

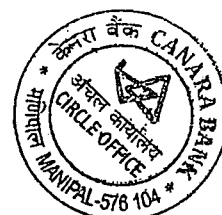
Phone No: 0820- 2573363

Email : tmscompl@canarabank.com



Details in Brief

Sl. No.	Description	Details
1.	RFP No. and Date	RFP 04/2021-22 dated 06/08/2021
2.	Location Address for submission of Bid/s [Address for Communication]	The Section Head Canara Bank, T M Section, Circle Office, Manipal <u>Head Office Annex Building</u> <u>Manipal-576104</u> Tel -0820-2573363 Fax- Email:tmscompl@canarabank.com
3.	Date of Issue	06-08-2021
4.	Last Date of Submission of Queries for Pre Bid Meeting	The Pre Bid Queries on the RFP may be sent through email <u>or</u> in writing at the address specified above, on or before <u>12-08-2021 04:00pm.</u>
5.	Date of Pre Bid Meeting	12-08-2021 05:00PM
6.	Last Date of Submission of Bids	19-08-2021 04:00PM
7.	Date and Time of Opening Bid	19-08-2021 05:00PM
8.	Date and Time opening of Commercial Bid.	19-08-2021 05:00PM
9.	Cost of Application Money	NIL
10.	Earnest Money Deposit(Refundable)	Rs.5000/- (including GST)
This document can be downloaded from Bank's website http://canarabank.com/english/announcements/tenders		



A. Instructions to Bidders (ISB)**Disposal of ATM Machines & Passbook Updation Machines(PUM), lying at CANARA BANK, Different Branches under Canara Bank Circle Office Manipal .****1. Introduction:**

Canara Bank, Manipal Circle, intends to dispose ATM Machines & Passbook Updation Machines(PUM) lying at different branches under Circle Office Manipal. For this, sealed price quotations are invited from the Empanelled vendors for participation in the Tender process.

2. Scope of Work:

2.1. Scope includes collecting & purchasing various Hardware items (*identified by the Bank for disposal*) from our branch premises on "as is where is basis" for disposal/recycling/reusing in line with Central/State Government guidelines.

3. Eligibility Criteria:

3.1. This RFP is limited to the Empanelled vendors for disposal of E-Waste with Canara Bank.

3.2. The Empanelled vendors should hold valid Certificate from State Pollution Control Board/Govt Authorities for undertaking E-Waste Disposal as on the date of RFP. The copy of the certificate should be submitted along with the bid.

3.3. The Empanelled vendors quoting for this RFP should agree to the condition to "remove the storage media viz., Hard-disk, Tapes, DATs, etc. and the same has to be degaussed in front of the Concerned Bank officials before lifting the E-Waste from the Various locations of the Bank".

3.4. The Empanelled vendors need to submit an undertaking that all the e-waste items, *as proposed by Canara Bank for disposal* will be disposed off as per e-waste disposal guidelines of State / Central government authorities.

4. Terms & Conditions:

4.1. The bid is non-transferable.

4.2. Incomplete and unsigned price quotations are liable to be rejected.

4.3. EMD amount to be submitted along with the bid. Bid without EMD will not be evaluated and rejected.

4.4. Price Schedule (Commercial Offer) is attached with this Tender notice as Annexure-IV.



- 4.5. The empanelled vendors may inspect the items on or before 12-08-2021, 04:00 PM and satisfy themselves about the items for which they are bidding for. The Locations details where the E-Waste can be inspected are as per **Annexure-V**. Items are to be taken from the various branch/office premises and locations as referred in **Annexure-V** by the successful Vendor.
- 4.6. The empanelled vendors shall bear all the costs associated with the preparation and submission of its bid, and Canara Bank in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.
- 4.7. All expenses pertaining to collecting, transporting for disposal (*as per govt. guidelines*), is to be borne by the successful bidder.
- 4.8. Item shall be sold to the bidder with highest bid price.
- 4.9. The successful bidder has to remit the total amount quoted in the bid by way of Demand Draft/Account transfer favoring Canara Bank and send it to our Office within 15 Working days of intimation of being H1 Bidder.
- 4.10. The Successful bidder has to lift all the items from disposal site within 2-3 weeks, after issuance of Order. On failure to do so, Canara Bank, T M Section, Circle Office Manipal shall have the right to forfeit the entire EMD remitted and Bank may dispose the items through H2/H3 Bidders.
- 4.11. The Successful bidder to comply and ensure with the Tender Clause on Degaussing of data as referred in Clause (3.3) above.
- 4.12. The Bank reserves the right to accept or reject any price quotation or cancel the disposal process and reject all quotations at any time, without thereby incurring any liability to the affected empanelled bidder or bidders or any obligation to inform the affected empanelled bidder or bidders of the ground for the Bank's action. The empanelled vendors may on their own interest contact the Bank on the status of the tender after opening of the bids.
- 4.13. Once the Hardware items are handed over to the successful bidder, the same shall not be taken back by the Bank.
- 4.14. All the required documents to transport the E-Waste from Banks various locations to bidder's location (complying with the Govt Guidelines), will be arranged from the bidder's side. Bank will only give the required declaration.
- 4.15. Any bid received by the Bank after the last date for submission of bid prescribed by the bank will be rejected and/or returned unopened to the Empanelled bidder, which the bidder has to collect from the Bank.

5. Submission of Bids:

- 5.1. The bid should be submitted in sealed cover addressed to the Bank at the following address within the date and time specified in the (Bid details in Brief) above.

The Section Head , Canara Bank
T M Section, Circle Office, Manipal,
Head Office Annex Building
Manipal-576104,Karnataka

Contact Person/s:
Mr.KIRAN KUMAR K

Phone No - 0820-2573363

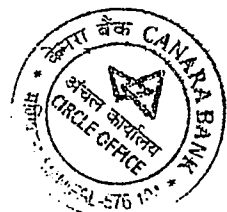
6. Bid System Offer:

- 6.1. The response to the RFP will be submitted by way of two stage bidding process comprising of Technical & Commercial Bid as detailed below:

- 6.1.1. **Technical Criteria:** Indicating their compliance to Technical Compliance and submission of valid Central / State Govt Pollution Control Board certificate along with the EMD by way of DD.
- 6.1.2. **Commercial Bid:** furnishing all relevant information as required as per Bill of Material as per Annexure-IV.
- 6.1.3. Both the sealed and covered Bids should be put in a closed envelope and should be super scribed as "Offer to Disposal of ATM Machines & Passbook Updation Machines(PUM) at various Branches as per the attached list in Manipal Circle, other centres in Karnataka and Goa" on the top of the envelope.
- 6.1.4. The envelope shall bear the RFP No., RFP Details, name & complete postal address of the bidder and authority to whom the Bid is submitted.
- 6.1.5. The envelope/s should be properly sealed and submitted.
- 6.1.6. All documents must be duly signed by the authorized signatory of the bidder. No overwriting, erasures are permitted.

7. Amendment to Bidding Document:

- 7.1. At any time prior to deadline for submission of Bids, the Bank, for any reason, whether, at its own initiative or in response to a clarification requested by prospective empanelled bidder, may modify the bidding document, by amendment.
- 7.2. Notification of amendments will be made available on the Bank's website (i.e. <http://www.canarabank.com/english/announcements/tenders>) and will be



binding on all bidders and no separate communication will be issued in this regard.

- 7.3. In order to allow reasonable time to prospective bidders to take the amendment into account in preparing their bids, the Bank, at its discretion, may extend the due date for submission of bid for a reasonable period as decided by the Bank for the submission of Bids.

8. Earnest Money Deposit (EMD):

- 8.1. The bidder shall furnish Earnest Money Deposit (EMD) of Rs. 5000/- (Rupees FIVE THOUSAND Only) by way of Demand Draft drawn on any scheduled bank in favour of Canara Bank, payable at Manipal and should be kept along with the Bid. The EMD of the un-successful Bidders will be returned upon the H1 Bidder accepting the order.

- 8.2. The EMD may be forfeited:

- 8.2.1. If the bidder withdraws or amends the bid during the period of bid validity specified in this document.
- 8.2.2. If the selected bidder fails to accept the order within 7 days in accordance with the terms of the RFP.

9. Bid Validity Period:

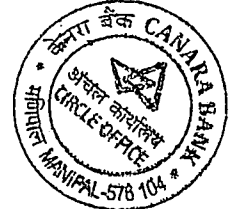
The Offer submitted and the prices quoted therein shall be valid for 30 days from the date of opening of Commercial Bid. Bid valid for any shorter period shall be rejected by the Bank.

10. Price Composition:

- 10.1. The price quoted should be only in Indian Rupees.
- 10.2. The bidder has to give price of all the items separately, as mentioned in Bill of Material as per Annexure-IV.
- 10.3. The bidders should alone bear the expenses like transportation, loading/unloading charges etc.
- 10.4. The bidder has to quote applicable GST as mentioned in the Bill of Material.


11. Opening of Bids:

- 11.1. Techno-Commercial offer will be opened in our office as per date/time mentioned in the Bid details in Brief.
- 11.2. The representative of the bidder can be present for the opening of the Bid. No separate intimation will be given in this regard to the bidders for deputing their representative. The bid will be opened in the presence of Bidder's representative and Bank Officials.
- 11.3. Non-attendance at the bid opening will not be a cause for disqualification of a bidder.



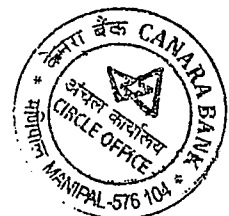
12. Evaluation Criteria:

- 12.1. The Bids which are qualified in Eligibility/Technical Criteria would be considered for Commercial Evaluation.
- 12.2. For Commercial evaluation, Total Bid Price i.e. Total Cost of all the units will be the basis of comparison amongst the eligible bidders to rank them, in order to determine the Highest Evaluated Bid.
- 12.3. After completing the above process, the Bank will declare H1, H2, H3.... Bidder in order to determine the Highest evaluated Bid (H1) and will award the contract to the H1 Bidder. In case of failure or refusal to execute the order, Canara Bank, TM Section, Circle Office Manipal shall have the right to dispose the items to H2/H3 bidder on matching the H1 (Highest) prices.


Technology Overseeing Executive

बि. गिरीष
B. C. RISH

मंडल प्रबंधक / Divisional Manager
ह अ SP. No: 38874



ANNEXURE IV
BILL OF MATERIAL
PRICE SCHEDULE FOR HARDWARE ITEMS TO BE DISPOSED

To,
The Section Head
Canara Bank
T M Section
Circle Office, Manipal

We declare that we have inspected the hardware items and are interested to purchase the same on "As is where is Basis". Our offer for the items is as below:

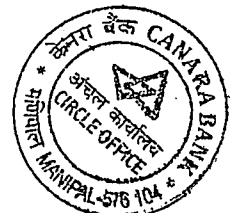
Sl. No.	Item Description	Qty	Unit Price (Rs.)	Total Cost (Rs.)	Applicable GST	Total Cost with GST
1	ATM	7				
2	PASSBOOK UPDATION MACHINE(PUM)	37				
	Total Bid Price					

Note:

- ✓ The item price is inclusive of all misc. charges like transportation, labour, all taxes or any other expenses. We have gone through all the terms and conditions in the tender document and agree with the same. We understand that in event of non-compliance of the terms and conditions of the tender, our tender can be cancelled at any time of the tender process.

(*) Quantity for marked items will be available at the time of lifting items and the same are available at various Branches as per the attached list Davanagere, Goa, Karwar, Shivamogga & Udupi

- ✓ The bidder has to quote for each line item.
- ✓ The Unit Cost should be given in full INR (i.e. without decimal places).

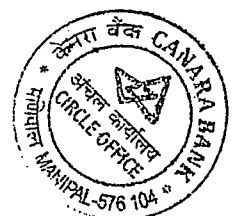


- ✓ In case of discrepancy between unit price and Total price, the unit price shall prevail.
- ✓ We understand that the Bank is not bound to accept the tender either in part or in full and that the Bank has right to reject the offer in full or in part without assigning any reasons whatsoever.

Place:

Date: _____

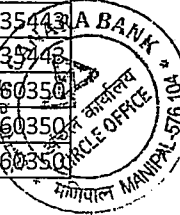
Seal & Signature of Authorized signatory of the Bidder



ANNEXURE V

Details of the Bank Locations (Branches/Offices) where the E -Waste is available for Inspection

Sl No	DP CODE	BRANCH NAME	ITEM	REGION	Details of Canara Bank Branch/Office which need to be contacted for the E-Waste Inspection.	Branch Contact Person Details	RO Contact Person Details
1	10318	HEGDE	ATM	KARWAR	NEAR SHANTIKA PARAMESHWARI DEV HEGDE-581330KARNATAKA	9449860318	9449860350
2	574	SAGAR	ATM	SHIVMOGA	118/2, K.R.Road, B.T.Oil Mill Compound, DAVANAGERE MAIN MANDIPET-577	08183226584	9880191419
3	464	HONNALI	ATM	DAVANGERE	Block No. 1422-1075-1074, Thimbinakatte Road, HONNALI-577217KARNATAKA	8188251033	8095878745
4	480	LOKIKERE	ATM	DAVANGERE	Venkatesha Nilaya, Hoovina Madu Road,LOKIKERE-577525KARNATAKA	8192204035	8095878745
5	4737	MALEBENUUR	ATM	DAVANGERE	I Floor, Beside Malatesh Motors, Nittur Road,MALEBENNUR-577530KARNATAKA	8192299522	8095878745
6	17205	PALE	ATM	GOA	H.NO.277, BOMBAY ROAD, PIMPALGAL, PALE, ,GOA PALE-403105,GOA	9423884034	8698235443
7	308	CURCHORIM GOA OPP CADA HALL	ATM	GOA	Post Box No.202, Mathias Plaza, 18th June Road, Panaji ,PANAJI-403001,GOA	2420142	8698235443
8	479	CHITRADURGA	PUM	DAVANGERE	P.B.No. 20, 2584-470, Bangalore-Dharwar Road, CHITRADURGA-577501KARNATAKA	8194220203	8095878745
9	698	CHALLAKERE	PUM	DAVANGERE	Jayalaxmi Complex, Bangalore-Bellary Road, CHALLAKERE-577522KARNATAKA	8195222440	8095878745
10	572	CHANNAGIRI	PUM	DAVANGERE	Ist Floor, 'Jyothi Nilaya', Nrupathunga Road, CHANNAGIRI-577213KARNATAKA	8189228017	8095878745
11	1064	DAVANAGERE CHOWKIPET	PUM	DAVANGERE	NO.123/12, MAHESH PLAZA, OLD BUS STAND P B ROAD,DAVANAGERE P B ROAD	8192250952	8095878745
12	1590	DAVANAGERE K B EXTENSION	PUM	DAVANGERE	Basavasadan, 916 Ia-Ib S.G.S.Oil Mill Compound, Nittovalli Road, K.B.Extension	8192235270	8095878745
13	508	DAVANAGERE MANDIPET (MAIN)	PUM	DAVANGERE	118/2, K.R.Road, B.T.Oil Mill Compound, DAVANAGERE MAIN MANDIPET-577	8192276856	8095878745
14	591	DAVANAGERE P J EXTENSION	PUM	DAVANGERE	MMK Complex, 34/2 A Ist Floor, PB No.228, Akkamahadevi Road, Il Main P J EXTENSION	8192231719	8095878745
15	1813	DAVANAGERE VIDYANAGAR	PUM	DAVANGERE	1926/9, Crescent Road M.C.Colony, Vidyanagar,DAVANAGERE VIDYANAGAR-577	8192260164	8095878745
16	1513	DAVANAGERE VINOBBHANAGAR	PUM	DAVANGERE	2253/3&4, MC Colony A Block II Main, Opp.Sri Ramakrishnashrama, Vinobhanagar	8192224994	8095878745
17	867	HIRIYUR	PUM	DAVANGERE	Near Post Office, Main Road, HIRIYUR-572143KARNATAKA	8193263319	8095878745
18	478	HARIHAR (MAIN)	PUM	DAVANGERE	P.B.No.29, 532 - 533, H Division, Ladwa Building, HARIHAR-MAIN-577601KARNATAKA	8192242571	8095878745
19	464	HONNALI	PUM	DAVANGERE	Block No. 1422-1075-1074, Thimbinakatte Road, HONNALI-577217KARNATAKA	8188251033	8095878745
20	454	HOSADURGA	PUM	DAVANGERE	IST FLOOR MUNICIPAL COMPLEX, MAIN ROAD,HOSADURGA-577527KARNATAKA	8199230246	8095878745
21	320	CANSAULIM	PUM	GOA	Sacramenta Bldg, Verna Road, Cansaulim ,CANSAULIM-403712,GOA	2754105 / 2754025	8698235443
22	319	CANDOLIM	PUM	GOA	Shri.Shantadurga Vidyalaya Bhavan, Plot No.11, Near Candolim Market, Pinto	2489906 / 2489187	8698235443
23	342	SANQUELIM	PUM	GOA	Gokul, Gokulwadi, Sanquelim ,SANQUELIM-403505,GOA	2364243 / 2366045	8698235443
24	321	OLD GOA	PUM	GOA	118/5, Near Gandhi Statue, Ella, Old Goa, Dist North Goa, Old Goa ,OLD GOA-	2284233 / 2285326	8698235443
25	311	VASCO DA GAMA	PUM	GOA	Rajtara Chambers F-I Gomes Road, Vasco-Da-Gama, South Goa ,VASCO-40380	2514552	8698235443
26	334	CHANDOR	PUM	GOA	Philip Cardoso's Bldg, Near The Church, Chandor ,CHANDOR-403714,GOA	2784219 / 2784957	8698235443
27	1142	MANDREM	PUM	GOA	Mascarenhas Bldg, Plot No. 330/2, Madhal Maz, Mandrem ,MANDREM-40352	2247232	8698235443
28	3904	KARASWADA	PUM	GOA	THIVIM INDUSTRIAL ESTATE, MAIN GATE, KARASWADA, Mapusa ,KARASWADA-	2257225	8698235443
29	879	DANDELI	PUM	KARWAR	P.No.14, Plot No.12, Shree Shakti Building, J.N.Road, Dandeli-581325KARNATAKA	9483520879	9449860350
30	1067	HONNAVAR	PUM	KARWAR	'Damodar Kripa' Bunder Road, Honavar-581395KARNATAKA	9483511067	9449860350
31	515	KARWAR	PUM	KARWAR	I Floor,Ray Kar Manor, Kaikini Road, Karwar-581301KARNATAKA	9483500515	9449860350



ANNEXURE V							
Details of the Bank Locations (Branches/Offices) where the E -Waste is available for Inspection							
32	672	NANDANGADDA	PUM	KARWAR	Madhav Sadan, Main Road, Nandangadda-581304KARNATAKA	9483500672	9449860350
33	520	SIRSI	PUM	KARWAR	P.B.No.9, C P Bazar, Sirsi-581401KARNATAKA	9483500520	9449860350
34	503	BHADRAVATHI B H ROAD (MAIN)	PUM	SHIVMOGA	Sri B.L.Basavaraya Building, Main Road, TURUVANUR-577517KARNATAKA	08282266424	9880191419
35	1063	BHADRAVATHI CHANNAGIRI ROAD	PUM	SHIVMOGA	NO.123/12, MAHESH PLAZA, OLD BUS STAND P B ROAD, DAVANAGERE P B RO	08282268255	9880191419
36	521	SHIMOGA NEHRU ROAD (MAIN)	PUM	SHIVMOGA	Near Post Office, Holalkere Road, CHICKIAJUR-577523KARNATAKA	08182222954	9880191419
37	872	SHIMOGA VIDYANAGAR	PUM	SHIVMOGA	Near Post Office, Main Road, HIRIYUR-572143KARNATAKA	08182240389, 240631	9880191419
38	561	HOLALUR	PUM	SHIVMOGA	P.B.No. 20, 2584-470, Bangalore-Dharwar Road, CHITRADURGA-577501KARN	08182245821	9880191419
39	575	SHIKARIPUR	PUM	SHIVMOGA	Ist Floor, 'Jyothi Nilaya', Nrupathunga Road, CHANNAGIRI-577213KARNATAKA	08187222260	9880191419
40	574	SAGAR (SHIMOGA DIST.)	PUM	SHIVMOGA	118/2, K.R.Road, B.T.Oil Mill Compound, DAVANAGERE MAIN MANDIPET-577	08183226584	9880191419
41	2907	SHIMOGA VINOBANAGAR	PUM	SHIVMOGA	KESHAVAPPA'S BUILDINGDEVAPURA-577527KARNATAKA	08182248008	9880191419
42	571	THIRTHAHALLI	PUM	SHIVMOGA	Shimoga-Chitradurga Road,BHEEMASAMUDRA-577520KARNATAKA	08181228263	9880191419
43	618	UDUPI COURT ROAD (MAIN)	PUM	UDUPI I	Canara Bank Bldg., Court Road, Udupi -576101KARNATAKA	2526522 2521496	9113837243
44	604	GANGULI	PUM	UDUPI II	OPP BMGHS SCHOOL, CHITRADURGA ROAD, CHALLAKERE, CHALLAKERE-5775	08254-265032	9448281780

